

**NOTICE AND AGENDA OF MEETING OF THE  
ARIZONA SCHOOL BOARDS ASSOCIATION INSURANCE TRUST**

**Friday, June 17, 2016 2:00 p.m. – 5:00 p.m.  
Saturday, June 18, 2016 8:00 a.m. – 11:30 a.m.**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the Trustee of the Arizona School Boards Association Insurance Trust and to the general public that the Arizona School Boards Association Insurance Trust will hold a meeting open to the public on June 17 & 18, 2016, beginning at 2:00 p.m. in the Tequa Ballroom at the Hilton Sedona Resort and Spa, 90 Ridge Trail Drive, Sedona, Arizona. As indicated in the following agenda, the Arizona School Boards Association Insurance Trust may vote to go into executive session, which will not be open to the public, to discuss certain matters.

The Trustees may vote to enter executive session pursuant to A.R.S., § 38-431.03 (A)(3) or (A)(4) for discussion or consultation for legal advice with or direction to its attorneys concerning any item on this agenda.

The Trustees may vote to enter executive session A.R.S., § 38-431.03 (A)(2), for discussion or consideration of records exempt by law from public inspection.

The Trustees may consider any item in this Agenda in any order and at any time during the meeting.

The agenda for the meeting is as follows:

- 2:00 pm I. **Call to Order** **Charlotte Gates, Chairperson**
- II. **Roll Call**
- III. **Call to the Public**  
The Trustees may make an open call to the public during a public meeting pursuant to A.R.S. § 28-431.02(H), subject to reasonable time, place and manner restrictions, to allow individuals to address the Trustees on any issue within their jurisdiction. At the conclusion of an open call to the public, individual Trustees may respond to criticism made by those who have spoken, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Comments should be restricted to three (3) minutes.
- IV. **Reports**  
The Trustees to receive information, hear presentations and discuss any of the following topics. The Trustees shall not act on the matters presented below.
- A. Financial
  - B. Investment
  - C. Claims Administration
    - 1. Meritain
- 3:30 pm V. **Call for Executive Session**
- A. Appeals/Exceptions

The Trustees will consider and may act upon appeals. These matters will be considered in executive session pursuant to A.R.S. § 38-431.03 (A)(2), subject to final action in open meeting. The Trustees may move to convene an executive session pursuant to A.R.S § 38-431.03 (A)(3) for the purpose of obtaining legal advice from the attorney of the public body regarding the appeals listed below. Names of covered persons shall remain confidential and action will be taken based on appeal numbers in executive session:

1. Appeal No.
  2. Appeal No.
- B. Executive Session pursuant to A.R.S. § 38-431.03 (A)(3) and (4) : The Trustees may convene in executive counsel for the purpose of receiving legal advice from the attorney for the public body and providing direction to the attorney regarding the following contract negotiations:
1. Marketing Report 2015-2016 and Strategic Plan for 2016-2017
  2. Excess Loss Agreement 2016-2017 Ratification
  3. Participation Agreement / ACA Fees
- C. Executive Session pursuant to A.R.S. § 38-431.03 (A)(3): The Trustees may convene in executive session for the purpose of receiving legal advice from the attorney for the public body regarding the following topics: discussion of the contract for administrative services of the Trust and relevance of procurement process re same.

**VI. For Discussion and Possible Approval**

- A. Direction  
The Trustees will provide direction to legal counsel as per discussion in executive session, if necessary.
- B. Minutes of 4/20/2016 Trustee Meeting
- C. Appeals/Exceptions
- D. Excess Loss Agreement 2016-2017 Ratification
- E. Participation Agreement / ACA Fees

5:00 pm **Recess to Continue Meeting on 6/18/2016**

8:00 am **VII. Reports Cont.**

- A. Claims Administration
1. American Health Holdings
    - a. Case Management
    - b. Utilization Management
    - c. Disease Management
  2. Scrip World
    - a. Report
    - b. Rx Smart Savings
- B. PPO
1. BC-BS of Arizona
  2. AETNA
  3. PBS - Out-of-Network Negotiations
- C. Marketing
- D. Wellness Programs
1. Working Well

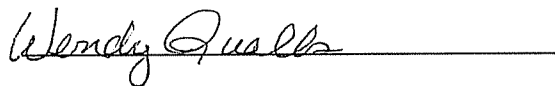
- 2. Biometric Screening Program
- 3. Employee Assistance Program (EAP)
- E. First Financial

- 10:00 am **VIII. Call for Executive Session**
- A. Executive Session pursuant to A.R.S. § 38-431.03 (A)(1): The Trustees may convene in executive counsel for the purpose of discussion re the appointment of a public officer for the following purpose: Trustee/Board Self-Evaluation and Assessment
- IX. For Discussion and Possible Approval**
- A. Direction  
The Trustees will provide direction to legal counsel as per discussion in executive session, if necessary.
  - B. ASA Sponsorship Agreement
  - C. Meeting dates & times for 2016-2017
  - D. Conflict of Interest Policy
  - E. Trustee Recommendation
  - F. Discussion regarding the potential for professional development
- X. Election of Officers**
- XI. Future Agenda Items**  
Trustees may request that items be considered by the Board of Trustees at a future meeting.
- XII. Announcements**  
Summary of Current Events by Chairman, Board Members, or Chief Administrator
- XIII. Adjournment**

A copy of the agenda background material provided to Trustees (with the exception of material related to possible executive sessions) is available for public inspection at the Arizona School Boards Association, 2100 N. Central Avenue, Suite 200, Phoenix, Arizona.

Dated this 9<sup>th</sup> day of June, 2016

ARIZONA SCHOOL BOARDS ASSOCIATION INSURANCE TRUST



Wendy Qualls  
Secretary

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jerry Edwards, phone: (800) 575-2657, or email: [jerry@edwardsrisk.com](mailto:jerry@edwardsrisk.com)